



Policy and Procedure

Subject: Screening Form for MRI Suite Visitors

Date Approved: February 04, 2004

Date Reviewed: April 24, 2017

Policy:

The purpose of this policy is to ensure all Hospital Personnel, Contract Staff/Vendor or Visitors are screened for contraindications to MRI before entering Zone 3 or Zone 4 (refer to Zone mapping policy).

Procedure:

1. The visitors will be asked to complete an MRI Safety Screening Visitor form which asks a variety of history and safety questions. prior to entering Zone 3.
2. The MRI assistant will review this form with the visitor.
3. The MRI technologist will review and sign the form prior to allowing the patient to enter Zone 4.
 - a. Visitors will be asked to remove all metallic objects such as: hearing aids, dentures held in by a magnet, keys, beeper, cell phone, hairpins, barrettes, watch, safety pins, paperclips, money clip, wallet, credit cards, bank cards, coins, pens, pocket knife, nail clipper and tools. All items will be stored appropriately in a locker.
4. The "MRI Safety Screening Visitor" form is to be scanned into RIS, under the patient's exam.