

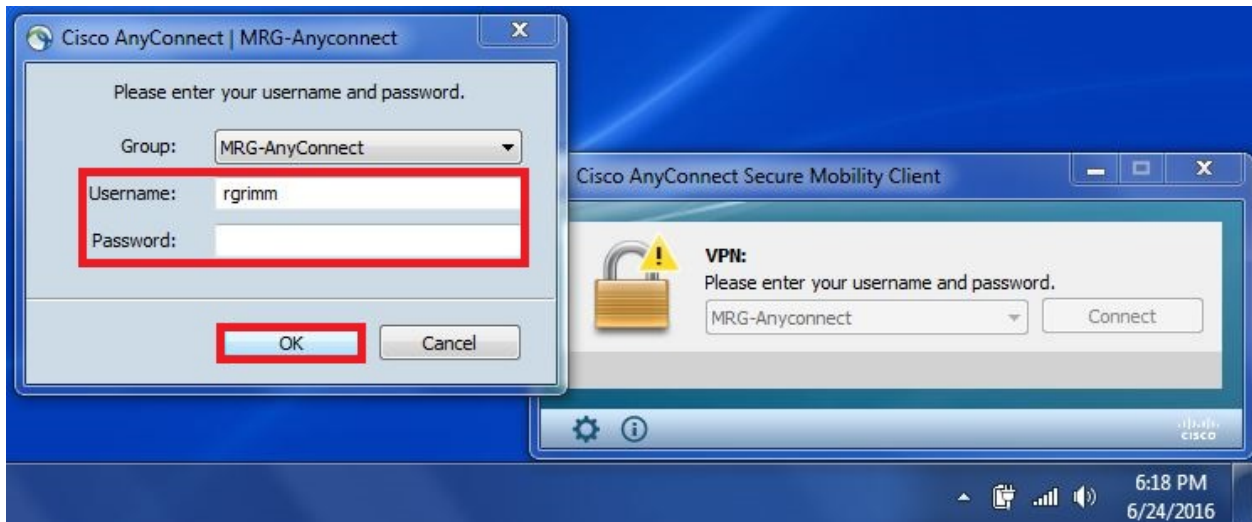
Asante ACH/RRMC Preliminary Report Workflow

Launch MRG VPN



Log on to MRG VPN using your MRG credentials.

'MRG\' is NOT needed.



This will allow Synapse to run similar to being at MRG. You can access **RRMC, ACH, OUTPACS, MRG/SI, MRIC, MMC, HOA, and RVP** now no need to use SSL sites with the AnyConnect on.

Open Synapse and navigate to the exam you would like to make a preliminary report for.

Once you have viewed the images:

synapse default - Study Notes/Preliminary Report Print Notes

Patient:	Testerman, Jill, L	Ordering Physician:	Unknown, Unknown
ID:	289731/P96013	Phone, Pager:	Phone: N/A Pager: N/A
DOB:	6/30/1949		
Age/Gender:	66Y, F	Primary Location:	N/A
Procedure:	US THYROID	Study Date:	5/26/2016 2:39:58 PM
Accession #:	N/A	Order #:	N/A
Reason:	N/A		

Select Canned Note Add New Note

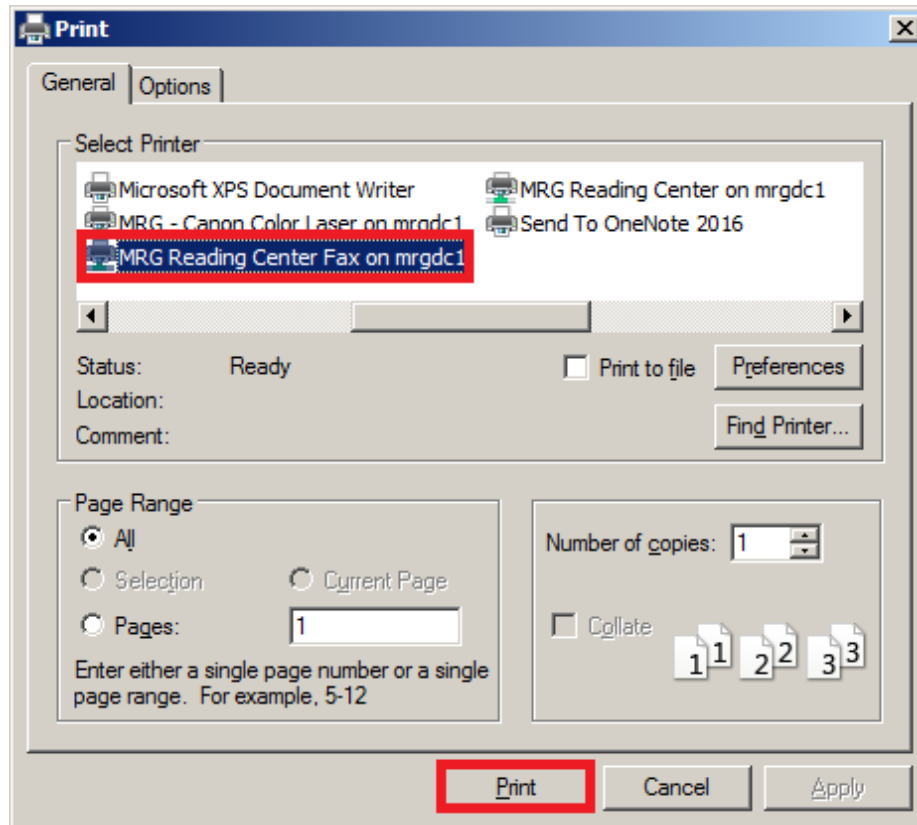
⏪ ⏩ ⏴ ⏵ Clear Form

rgrimm, Grimm, Robert - 8/3/2016 5:14:22 PM ✖ 📄
Test prelim report.

1. Enter your preliminary note.
2. Click Add New Note
3. Click Print Notes

'MRG Reading Center Fax' should be automatically selected as the default printer, but if it is not, please choose it from your list.

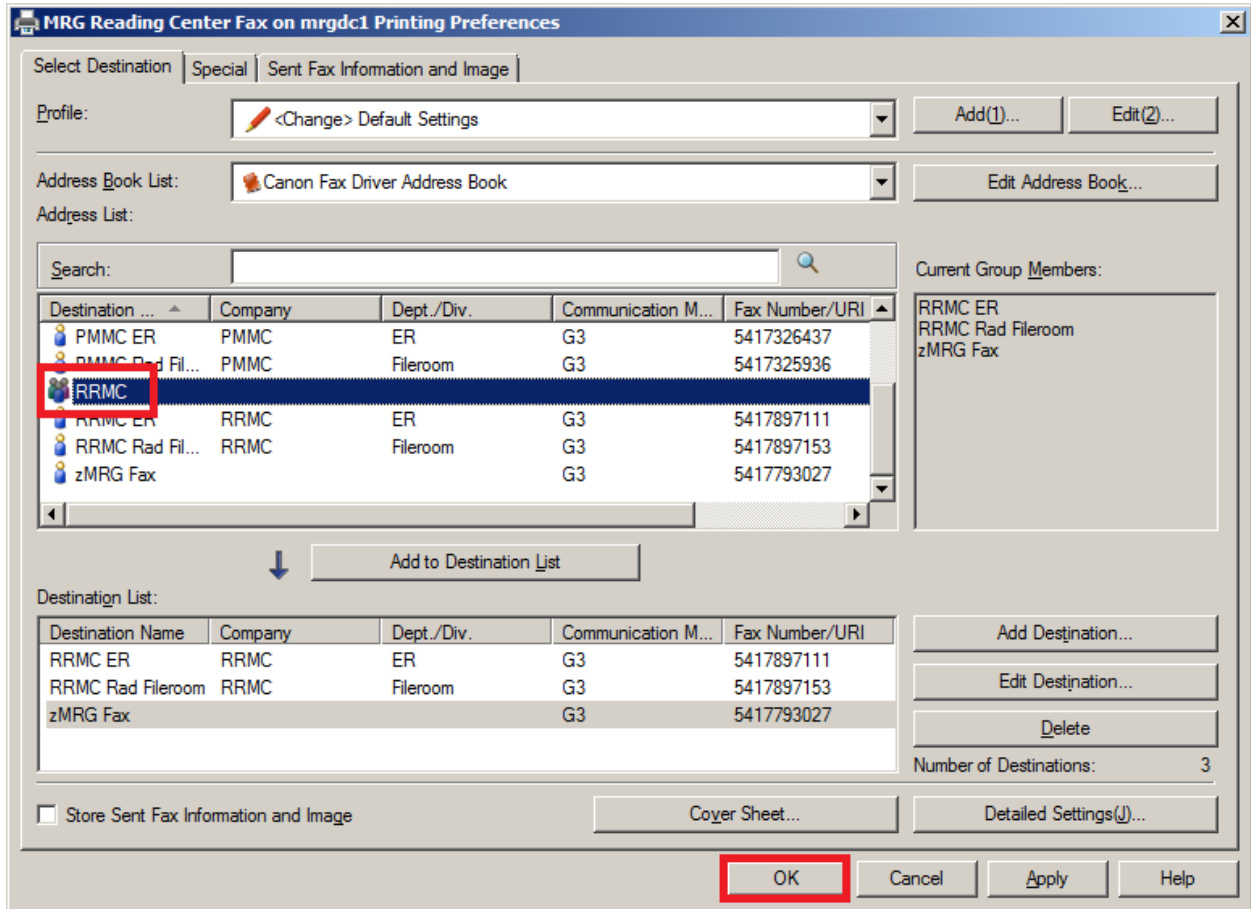
Click 'Print'



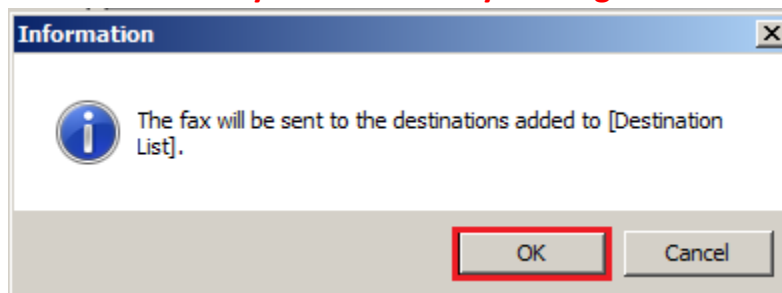
****Ensure that you choose the group -AACH, PMMC, or RRM- rather than an individual destination****

Selecting the appropriate group will fax your report to the ER, Radiology File Room, and secondary MRG fax machine

Click 'Send'



Confirm your selection by clicking 'Ok'



You are now finished! You may now close your report.